

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JULY MONTHLY MEETING HELD ON
WEDNESDAY 5th JULY 2023 AT 7PM IN THE PAVILION



88/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Finch, Cllr D Bevan, Cllr T Daly, Cllr K Oastler and Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council
Cllr Derek Town – Buckinghamshire Council

1 Members of the Public were in attendance.

Apologies:-

Cllr Peter Brazier – Buckinghamshire Council – Tring Rural PC Meeting
Cllr T Richards – Tennis Match

89/23 PUBLIC FORUM

There was no public forum, but Cllr Fee welcomed those present and added that it had been 20 years since she had joined the Parish Council and 20 years ago the issues discussed were speeding traffic along the High Street and the condition of the road surface on Church Lane! Not much has changed!

90/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

91/23 APPROVAL OF MINUTES

The Minutes of the Parish Council's June Monthly meeting held on the 7th June 2023 were approved and signed by the Chair.

92/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr D Town

Cllr Town reminded those present about the new voting regulations and that it was now necessary to take photo ID to the polling station to be able to vote.

Cllr Hollett asked the Members again about the roads and potholes in the village and if there was any update on them being properly repaired. Cllr Poll advised that there were currently 15 crews, working 7 days a week prioritising the 'worst' repairs. Cllr Daly reminded the Members that Gooseacre was supposed to be 'top of the list'. It clearly was not. The larger potholes seemed to have been filled with the smaller ones left to be done later. He asked why are they all not repaired at once? Cllr Hollett asked what was the new contractor's strategy? He was worried about cyclists and motor cyclists.

Cllr Poll advised that as yet no Members surgery had been held with the Local Area Technician but advised that he brought the topic up at every opportunity possible. It was agreed that plane and patch works should be carried out at Station Road and Gooseacre.

93/23 CLERK'S REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Byelaws** - Cllr Hollett collected boards from Clerk to install.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Proud of Bucks Awards** – The Parish Council was delighted to announce that Mrs Cathy Craft, who was nominated by the Parish Council, won the Proud of Bucks Local Champion Award.
- **Small Grant Funding Application for benches** – No feedback to date.

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- **Connecting Path Suggestion at Recreation Ground** – Decision on hold until benches are installed.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Email Response received on 03.07.23 from Jonathan Fuller, Buckinghamshire Council. Mr Fuller confirmed that the alternative measures put forward by the Parish Council/local members had now been shared internally. These needed to be discussed with the developer. Mr Fuller hoped to be able to provide feedback mid/late August and should the developer be agreeable, the measures that could be progressed would need to be prioritised depending on the funding available.
- **Church Hill Green Area to front of 34-52 Church Hill** – Land Registry search indicated that this area of land was under the ownership of Buckinghamshire Council after all. This would be formally added to the next grass cutting contract.
- **Future development of football facilities at the Recreation Ground** – Clerk has now received feedback from Wing Council in respect of funding and installation.
- **Tree works at Recreation Ground** – Tree hit by lightning. JDR Treecare had been contacted and would attend site on Friday 7th to make safe.
- **General**
 - Village Handyman Position – closing date 7th July. Clerk and Cllr Fee had met with one candidate. Meeting another mid-July as candidate was currently on holiday.
 - Date for 2nd village walk – 26th July 6.30pm.
 - Usual Summer enquiries about overgrown grass/trees which had been passed onto handyman and grass contractor.
 - Benches being refurbished by handyman.
 - Cobbles at Gooseacre. Annual weed removal/tree growth removal had been started by the handyman. Cllr Hollett asked if it would it be financially sensible to remove the cobbles and grass/other type of surface the 3 areas. Clerk would check the title deeds.
 - Bus shelter - replacement windows installed. Clerk to ask handyman to check condition of the frame and paint if required.
 - Benches for the village – Cllr Hollett suggested a listening/friendship/forget me not bench. Possible locations included the grassed area at the bottom of New Street/turn off into Barkham Close and top of The Slipe. Clerk would find out who to contact re. permission. Clerk said she would email across the colourful bench for the soft play area at the Pavilion.
 - National Straw – Cllr Fee and Clerk advised that they could not find a company called National Straw. Cllr Poll did a search and confirmed that the company was in fact Northern Straw. Clerk would contact them and ask about regulations regarding covering straw bales when being transported.

94/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

08/09/14/22.06.23 - Jack Sangster, Cheddington Veterans Football Team - emails re. Football Pitch Availability for event at the Recreation Ground on Saturday 8th July – Clerk asked councillors for responses – Clerk emailed thoughts and responses to Mr Sangster's queries regarding grass cutting, power, portaloos etc prior to July meeting. Clerk had received copies of the TENS licence and the appropriate PI insurance documents supplied by Cheddington PTA.

14.06.23 – Jack Sangster, Cheddington Veterans Football Team – email re. moving goal posts from Old Allotments site to the Recreation Ground – Clerk advised that the Parish Council did not wish the goal posts to be moved even temporarily.

21.06.23 - Carol Lister, Resident - email re. grass verges being overgrown and limiting driver's visibility. Clerk advised to put on Fix My Street as outside the 30mph zone.

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22.06.23 - Linda Gardner, Resident - emails re. overgrown grass verges at West End Road/Long Marston Road. Clerk provided same advice as given to Mrs Lister. Mrs Gardner had kept the Clerk updated with responses from Buckinghamshire Council.

28.06.23 - Mick Chandler, Resident – email re. tree roots on cobbles at Gooseacre and epicormic growth around trees - Clerk asked Handyman to sort prior to meeting. Works have been carried out.

28.06.23/04.07.23 - Laura McGillycuddy, Cheddington Scouts – email re. Cheddington Scout Hut Renovation Works Update. Scouts 'invoice' now received. Transfer of funds to be made on 06.07.23.

03.07.23 - Mark Biddiss, Architectural Drawing Services – email re. Request for Building Regulations at Cheddington Pavilion. Clerk met with Mark Biddiss to discuss options for an external toilet extension. Mr Biddiss provided a breakdown of costs which were discussed. No decision was made. Clerk to ask Tennis Club if they would like to contribute as it would primarily be for the Club. Cllr Oastler said it was worthwhile to pursue. Clerk would therefore approach other plan drawers/architects to get alternative plans/costs.

03.07.23 - Keith Malcolm, Handyman – email re. providing a hedge trimmer for handyman – Agreed.

03.07.23 - Pat Bannister Townlands Trust – email re. Townlands Trust Fence inspection - Requesting removal of rope swing near the fence as it was damaging the fence. It was therefore agreed to remove the swing but also because as it was on Parish Council land the Council could be held liable if there was an accident as it was on Parish Council land.

95/23 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Cllr Hollett had attended the Proud of Bucks Awards where Mrs Cathy Craft had been awarded the Proud of Bucks Local Champion Award.

96/23 FINANCIAL MATTERS

- a) Prior to the meeting the July 2023 payments, in accordance with the financial report, were signed off by Cllr Fee and at the meeting by Cllr Bevan.
- b) Tree works by JDR Treecare on the trees at Gooseacre/Brownlow in the sum of £1800 were agreed.
- c) Quote from Kensworth Sawmills in the sum of £176.45 (plus VAT) for 12 replacement wooden bollards at the Recreation Ground and £237.30 (plus VAT) for a replacement oak post for the refurbished Millennium sign at the Green was agreed.
- d) Quote from Vision Build in the sum of £420 for removal of unsecure gate post and concrete base at the allotment site and replace with new, including new hinges and all waste away was agreed.
- e) Quote from Vision Build re. works for a Concrete vehicle Access Pad at the Recreation Ground in the sum of £1385 was agreed.

96/23 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council: -

23/01796/APP - 1 Church Lane Cheddington Buckinghamshire LU7 0RU - Householder application for replacement of existing single storey converted garage with two storey side and single storey rear extensions – No Objections.

23/01794/APP - 3 Town Farm Cheddington Buckinghamshire LU7 0TT - Householder application for erection of front porch, two storey rear extension, erection of annexe building and swimming pool – Clerk to comment 'No Objections' but that the Parish Council draws the planning inspector's attention to the design and its impact on the 'street scene', the character of the original

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residence and it not being in keeping with the surrounding properties. Also, to note the possible impact on the privacy of neighbours.

23/01953/ALB - Town Farm 43 High Street Cheddington Buckinghamshire LU7 0RG - Listed building application replacement of 15 windows – No Objections.

To Receive Determinations by Buckinghamshire Council: -

23/01142/APP - 7 Goodwins Mead Cheddington Buckinghamshire LU7 0RZ – Approved 30.06.23 – Noted.

Other Planning Matters: -

Nothing to report.

97/23 THE GREEN

Playground refurbishment - now complete and already receiving great feedback. Area under swings had been resurfaced as requested.

Wicksteed Invoice - received from Wicksteed in sum of £137,922.41 so slightly less than the claimed S106 monies of £138,245.11. Clerk to check the itemised invoice and would forward invoice to Joe Houston at Buckinghamshire Council for release of funds.

Information signs - not received yet. Clerk has contacted Wicksteed regarding these.

Millennium Sign – Sign works completed. Post to be ordered from Kensworth Sawmills as agreed.

Green Fence Rail Missing – No response from Omnikote to date. Clerk will contact again.

Bins on green – Replacement lids missing locks. Clerk now has contact details from Kingfisher supplier and will speak direct to sort.

Official opening date

Thursday 20th July suggested. Meet at 3.00pm for photos and then the rest of the school/parents can come along at 3.15pm.

98/23 REPORT ON ANY URGENT MATTERS

Cllr Oastler had been asked by a resident about a bus shelter at top of Manor Road. To be discussed at August meeting.

99/23 DATE OF NEXT MEETING

The next Parish Council meeting will be held on Wednesday 2nd August 2023.

The meeting finished at 8.30 pm.

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FINANCIAL APPENDIX

MONTH 4

AS AT 03/07/2023

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 03.07.23 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD61	12/06/2023	SSE Electricity - Q1 Rec Ground	£ 735.52	£ 147.10	£ 882.62	
DD62	19/06/2023	N Power - Street Lights 01.05.23-31.05.23	£ 893.83	£ 178.77	£ 1,072.60	
DD63	21/06/2023	BT re. wifi - Pavilion June 23	£ 36.71	£ 7.34	£ 44.05	
DD64	22/06/2023	Epson - Printer Subscription 18.06-17.07.23	£ 8.33	£ 1.66	£ 9.99	
DD65	22/06/2023	Bank Charges to 31 May 2023	£ 6.60	£ -	£ 6.60	
DD66	28/06/2023	Nest - Clerk Pension June 23	£ 115.84	£ -	£ 115.84	
DD67	28/06/2023	02 - Clerk's Mobile 13.06.23-12.07.23	£ 13.10	£ 2.62	£ 15.72	
DD68	03/07/2023	Buckinghamshire Council Waste May 23	£ 14.60	£ -	£ 14.60	
		TOTAL DDs Made	£ 1,824.53	£ 337.49	£ 2,162.02	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear				
ONLINE PAYMENTS MADE						
OL69	19/06/2023	JDR Treecare Inv C1063 (Brownlow/Gooseacre)	£ 1,500.00	£ 300.00	£ 1,800.00	
OL70	19/06/2023	Rialtas Inv No SM28089 (MTD 23-24)	£ 77.03	£ 15.41	£ 92.44	
OL71	22/06/2023	Mary Glendinning - Memorial Garden Flowers	£ 56.00	£ -	£ 56.00	
OL72	23/06/2023	E R Roberts - Salary June 23	£ 1,394.68	£ -	£ 1,394.68	
OL73	23/06/2023	HMRC (06.06-05.07.23)	£ 317.80	£ -	£ 317.80	
OL74	29/06/2023	Externiture Inc 10129 - Bus Shelter Windows Replacement	£ 2,082.18	£ 416.44	£ 2,498.62	
OL75	30/06/2023	Cheddington Village Hall Monies Held (annual capital contrib)	£ 2,000.00	£ -	£ 2,000.00	
OL76	03/05/2023	Simon Barrow Inv SB0265 June 23	£ 2,283.33	£ 456.67	£ 2,740.00	
OL77	30/06/2023	Lamps & Tubes Inv 71221	£ 300.00	£ 60.00	£ 360.00	
		TOTAL OL Payments Made	£ 10,011.02	£ 1,248.52	£ 11,259.54	
ONLINE PAYMENTS TO BE MADE						
OL78	06/07/2023	E R Roberts - Expenses June 23	£ 106.00	£ 4.82	£ 110.82	
OL79	06/07/2023	Keith Malcolm Inv no.012	£ 919.52	£ 14.54	£ 934.06	
OL80	06/07/2023	Leighton Hire Centre Inv 74299	£ 119.60	£ 23.92	£ 143.52	
OL81	06/07/2023	Leighton Hire Centre Inv 74834	£ 114.40	£ 22.88	£ 137.28	
OL82	06/07/2023	Eurooffice Inv 4397489	£ 71.97	£ 14.40	£ 86.37	
OL83	06/07/2023	Cheddington Methodist Church May & June 23	£ 225.00	£ -	£ 225.00	
		TOTAL OL Payments To Be Made	£ 1,556.49	£ 80.56	£ 1,637.05	
CURRENT ACCOUNT - Community						
R23	06/06/2023	Cheddington Tennis Club 2023 153	£ 156.25	£ 31.25	£ 187.50	£ 187.50
R24	08/06/2023	Cheddington Combined School Inv 2023 144	£ 41.67	£ 8.33	£ 50.00	£ 50.00
T7	19/06/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
T8	29/06/2023	Transfer from Savings Account	£ 3,000.00	£ -	£ 3,000.00	£ -
T9	30/06/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
R26	03/07/2023	Cheddington Petanque 2023 154	£ 21.66	£ 4.34	£ 26.00	£ 26.00
			£ 13,219.58	£ 43.92	£ 13,263.50	£ 263.50
SAVINGS ACCOUNT - BMM						
T7	19/06/2023	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
R25	21/06/2023	Gross Interest to 20.06.23	£ 498.31	£ -	£ 498.31	
T8	29/06/2023	Transfer to Current Account	-£ 3,000.00	£ -	-£ 3,000.00	
T9	30/06/2023	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
			-£ 12,501.69	£ -	-£ 12,501.69	
BALANCES 03.07.23						
		Current A/c			£ 2,357.57	
		Savings A/c			£ 138,904.29	
		TOTAL			£ 141,261.86	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 1,637.05	
		CURRENT BALANCE			£ 139,624.81	